

TO	U.S. DEPT. OF AGRICULTURE RURAL DEVELOPMENT RICHMOND, VIRGINIA	MANUAL	ISSUE NO.
		<b>WSDC</b>	<b>169</b>
		DATE	<b>November 21, 2001</b>
<b>WSDC</b>		DISTRIBUTION CODE	
		<b>PROCEDURE NOTICE</b> "W" NATIONAL OFFICE "S" STATE OFFICES "D" AREA OFFICES "C" LOCAL OFFICES "P" EMPLOYMENT OFFICES	

## **MANUAL CHANGES**

### **Virginia RUS Instruction 1794**

### **ENVIRONMENTAL POLICIES AND PROCEDURES.**

A Virginia Supplement to RUS Bulletin 1794A-602 has been developed to assist employees, consultants, and applicants of RUS-funded proposals in the completion of Environmental Reports.

#### **REMOVE**

N/A

#### **INSERT**

Insert Virginia RUS Instruction 1794, Exhibit A, Pages 1 through 10

**VIRGINIA SUPPLEMENT TO  
RURAL UTILITIES SERVICE BULLETIN 1794A-602**

**GUIDE FOR PREPARING THE ENVIRONMENTAL REPORT FOR  
WATER AND WASTE PROJECTS**

## **Virginia RUS Instruction 1794 Exhibit A, Page 2**

This Virginia Supplement to Rural Utilities Service (RUS) Bulletin 1794A-602, "Guide for Preparing the Environmental Report for Water and Waste Projects", has been prepared to assist applicants, engineers, and environmental consultants in preparation of the Environmental Report as required by RUS Instruction 1794. This Supplement provides names and addresses of Federal and Virginia State Agencies to contact for information to be included in the Environmental Report. This Supplement, RUS Bulletin 1794A-602, and RUS Instructions 1794 are the necessary tools needed to complete Environmental Reports that will be acceptable to Rural Development in Virginia. Environmental documents submitted will be prepared under the oversight and guidance of RUS. RUS will evaluate and be responsible for the accuracy of all information contained in the environmental documents.

The State of Virginia does not have a state environmental policy act that would expand on the requirements of the National Environmental Policy Act. Rural Development policy for Environmental Reports, described in RUS Bulletin 1794A-602, includes coordination with state and local agencies responsible for protection of environmental resources. Requirements and programs of the various state agencies may be determined through the agencies.

The Environmental Report shall be completed as a stand alone document. It is not to be incorporated into the Preliminary Engineering Report.

Those compiling the Environmental Report must include copies of all correspondence to and from each regulatory agency in Section 5.0 of the report (RUS Bulletin 1794A-602, page 57).

Should the scope of the proposal be revised after agency coordination has been completed, the preparer of the Environmental Report must advise the regulatory agencies and RUS, in writing, to obtain environmental clearances.

The completion of the Environmental Report, expiration of required comment periods with comment resolution, must occur prior to RUS commitment /approval of funding.

Questions regarding the preparation of Environmental Reports should be directed to the State Environmental Coordinator at 804-443-4304 extension 118 or by email to [Judy.Allen@vatappahan.fsc.usda.gov](mailto:Judy.Allen@vatappahan.fsc.usda.gov)

Virginia Staff of Rural Utilities  
<http://www.usda.gov/rus/water/states/va.htm>

Virginia Rural Development water and waste web site  
<http://www.rurdev.usda.gov/va/wtrwaste.htm>

Water and Waste Web  
<http://www.usda.gov/rus/water/regs.htm>

Rural Utilities Service Environmental Compliance Library  
<http://www.usda.gov/rus/water/ees/library.htm>

Rural Utilities Service Guide to Preparing Environmental Reports: 1794A-602 (pdf format)  
<http://www.usda.gov/rus/water/ees/pdf/1794-602.pdf>

The free Adobe Acrobat Reader is required to view PDF files. Click here to download  
<http://www.adobe.com/products/acrobat/readstep.html>

Additional information and resources may be found in the sites listed below. However, we are not responsible for the accuracy of the content of non-Rural Development sites, nor should links to these sites be construed as our endorsement of the views contained therein.

RESOURCE	AGENCY INFORMATION	COMMENTS
Important Farmlands <a href="http://offices.usda.gov/scripts/ndISAPI.dll/oip_public/state_list">http://offices.usda.gov/scripts/ndISAPI.dll/oip_public/state_list</a>	District Conservationist Natural Resource Conservation Service	Click on County for NRCS contact Information
Formerly Classified Lands	National Park Service Northeast Region U.S. Custom House Chestnut Street, Fifth Floor Philadelphia, PA 19106 <a href="http://www.cr.nps.gov/">http://www.cr.nps.gov/</a>	Provides information on National Parks System, Wild & Scenic Rivers and related resources
Formerly Classified Lands	Virginia Department of Conservation and Recreation Division of Natural Heritage 217 Governor Street, 2 <sup>nd</sup> Floor Richmond, VA 23219 <a href="http://www.state.va.us/~dcr/vaher.html">http://www.state.va.us/~dcr/vaher.html</a> <a href="http://www.state.va.us/~dcr/dnh/moreinfo.htm">http://www.state.va.us/~dcr/dnh/moreinfo.htm</a>	Provides information on State Parks System Endangered Species, and related resources
Formerly Classified Lands	U. S. Forest Service Region 8 1720 Peachtree Road NW Atlanta, GA 30309 <a href="http://www.fs.fed.us/intro/directory/rg-8.htm">http://www.fs.fed.us/intro/directory/rg-8.htm</a>	Provides information on National Forests
Floodplains	Federal Emergency Management Agency Map Service Center 6370 Santa Barbara Court Baltimore, MD 21227-5623 800-358-9620 <a href="http://www.fema.gov/library/">http://www.fema.gov/library/</a>	Provides floodplain Maps
Floodplains	District Conservationist Natural Resource Conservation Service <a href="http://offices.usda.gov/scripts/ndISAPI.dll/oip_public/state_list">http://offices.usda.gov/scripts/ndISAPI.dll/oip_public/state_list</a>	Click on County for NRCS contact Information

---

<b>Floodplains</b>	<b>Rural Development Manager Community Development Manager USDA Rural Development</b> State Office: <a href="http://www.rurdev.usda.gov/va/stateofc.htm">http://www.rurdev.usda.gov/va/stateofc.htm</a> Area Office: <a href="http://www.rurdev.usda.gov/va/areaofc.htm">http://www.rurdev.usda.gov/va/areaofc.htm</a> Local Office: <a href="http://www.rurdev.usda.gov/va/localofc.htm">http://www.rurdev.usda.gov/va/localofc.htm</a>	<b>Maintains floodplain maps</b>
--------------------	---	----------------------------------

---

<b>Wetlands</b>	<b>District Conservationist Natural Resource Conservation Service</b> <a href="http://offices.usda.gov/scripts/ndISAPI.dll/oip_public/state_list">http://offices.usda.gov/scripts/ndISAPI.dll/oip_public/state_list</a>	<b>Click on County for NRCS contact Information</b>
-----------------	--	---

---

<b>Wetlands</b>	<b>U.S. Army Corps of Engineers</b> <ul style="list-style-type: none"><li><b>Norfolk District Office</b> 803 Front Street Norfolk, VA 23510 757-441-7652</li><li><b>Ashland Field Office</b> 305 Ashcake Road Ashland, VA 23005 804-752-7484</li><li><b>Central Virginia Field Office</b> 444 Abby Lane Howardsville, VA 24562 540-263-8247</li></ul>	<b>Serving the Cities of</b> Chesapeake, Hampton Hopewell, Newport News Norfolk, Poquoson, Suffolk, VA Beach, Williamsburg; and the Counties of Charles City, Essex, Gloucester, Greens- ville, Isle of Wight, James City, King and Queen, King William, New Kent, Prince George, Richmond, Southampton, Surry, Sussex, Westmoreland, and York
		<b>Serving the Counties of</b> Chesterfield, Goochland, Hanover, Henrico, Powhatan, and the Cities of Colonial Heights and Richmond
		<b>Serving the Counties of</b> Amherst, Appomattox, Bedford, Buckingham, Campbell, Fluvanna, Nelson, Pittsylvania, and the Cities of



**Virginia RUS Instruction 1794**  
**Exhibit A, Page 6**

- Christiansburg Field Office  
Blue Ridge Field Office  
Tudor Square, Suite 8  
Christiansburg, VA 24073  
Serving the Counties of  
Bland, Botetourt,  
Carroll, Craig, Floyd,  
Franklin, Giles, Henry,  
Montgomery, Patrick,  
Pulaski, Roanoke, and  
Wythe
- Clinch Valley Field Office  
P. O. Box 338  
Abingdon, VA 24212  
540-623-5259  
Serving the Counties of  
Buchanan, Dickenson,  
Grayson, Lee, Russell,  
Scott, Smyth, Tazewell,  
Washington, and Wise
- Eastern Shore Field Office  
23334 Front Street  
Accomac, VA 23301  
757-787-3133  
Serving the Counties of  
Accomack and  
Northampton
- Fredericksburg Field Office  
10789 Columbia Drive  
Fredericksburg, VA 22408  
540-898-3568  
Serving the Counties of  
Caroline, King George  
Louisa, Orange,  
Spotsylvania, Stafford,  
and the City of  
Fredericksburg
- Northern Neck Field Office  
P. O. Box 459  
Lively, VA 22507  
804-462-5382  
Serving the Counties of  
Lancaster, Mathews,  
Middlesex, and  
Northumberland
- Northern Virginia Field Office  
18139 Triangle Pl., Suite 213  
Dumfries, VA 22026  
703-221-6967  
Serving the Counties of  
Clark, Culpeper, Fairfax,  
Fauquier, Frederick,  
Loudoun, Page, Prince  
William, Rappahannock,  
Shenandoah and Warren
- Southside Field Office  
Agricultural Bldg.  
Nottoway Co. Courthouse Annex.  
P. O. Box 121  
Nottoway, VA 23955  
804-645-8986  
Serving the Counties of  
Amelia, Brunswick,  
Charlotte, Cumberland,  
Dinwiddie, Halifax,  
Lunenburg, Mecklenburg,  
Nottoway, Prince Edward  
and the City of  
Petersburg

- Western Virginia Field Office  
HCR 32, Box 101-A  
Staunton, VA 24401  
540-886-4221

Serving the Counties of  
Albemarle, Alleghany,  
Augusta, Bath,. Greene,  
Highland, Madison,  
Rockbridge, Rockingham  
And the Cities of  
Charlottesville,  
Harrisonburg,  
Lexington and Staunton

---

**Wetlands**                      **U.S. Environmental Protection Agency**  
1650 Arch Street  
Philadelphia, PA 19103  
Phone: 800-438-2474  
<http://www.epa.gov/region03/>

---

**Wetlands**                      **U.S. Fish and Wildlife Service**  
Virginia Field Office  
6669 Short Lane, PO Box 99  
Gloucester, VA 23061  
Phone: 804-693-6694  
Fax: 804-693-9032  
Email: [R5ES\\_VAFO@fws.gov](mailto:R5ES_VAFO@fws.gov)  
<http://northeast.fws.gov/va/vafo.htm>

---

**Wetlands**                      **U.S. Fish and Wildlife Service**  
Southwestern Virginia Field Office  
988 W. Main St., PO Box 24212  
Abingdon, VA 24210  
Phone: 540-623-1233  
Fax: 540-623-1185  
Email: [R5ES\\_SVFO@fws.gov](mailto:R5ES_SVFO@fws.gov)

---

**Wetlands**                      **Virginia Marine Resource Commission**  
P. O. Box 756  
2600 Washington Avenue  
Newport News, VA 23607-0756  
Phone: 757-247-2252  
VMRC – <http://www.state.va.us/mrc/>

---



---

<b>Cultural Resources</b>	<b>Commonwealth of Virginia Department of Historic Resources 2801 Kensington Avenue Richmond, VA 23220 804-367-2323 <a href="http://www.dhr.state.va.us/">http://www.dhr.state.va.us/</a> <a href="http://www.cr.nps.gov/nr/research/nris.htm">http://www.cr.nps.gov/nr/research/nris.htm</a></b>	<b>Contact for the protection of Historic and Archeological resources</b>
	<b>Virginia Council on Indians Post Office Box 1475 Richmond, VA 23218 804-225-2084 <a href="http://indians.vipnet.org/">http://indians.vipnet.org/</a></b>	<b>Contact for comments on the protection of Indian resources</b>

---

<b>Biological Resources</b>	<b>Commonwealth of Virginia Department of Game and Inland Fisheries Environmental Services Section P. O. Box 1104 Richmond, VA 23230 804-367-1000 <a href="http://www.dgif.state.va.us/">http://www.dgif.state.va.us/</a> <a href="http://151.199.74.222/scripts/oicgi.exe/inet_xlate">http://151.199.74.222/scripts/oicgi.exe/inet_xlate</a></b>	<b>Contact for the Protection of Fish and Wildlife</b>
-----------------------------	---	--

---

<b>Biological Resources</b>	<b>Virginia Department of Conservation and Recreation Division of Natural Heritage 217 Governor Street, 2<sup>nd</sup> Floor Richmond, VA 23219 (804) 371-2708 <a href="http://www.state.va.us/~dcr/vaher.html">http://www.state.va.us/~dcr/vaher.html</a> <a href="http://www.state.va.us/~dcr/dnh/moreinfo.htm">http://www.state.va.us/~dcr/dnh/moreinfo.htm</a></b>	<b>Contact for the protection of Fish and Wildlife plus Reports for the Virginia Dept. of Agriculture and Consumer Services</b>
-----------------------------	--	---

---

<b>Biological Resources</b>	<b>U.S. Fish and Wildlife Service Virginia Field Office 6669 Short Lane, PO Box 99 Gloucester, VA 23061 Phone: 804-693-6694 Fax: 804-693-9032 Email: <a href="mailto:R5ES_VAFO@fws.gov">R5ES_VAFO@fws.gov</a></b>	<b>If referred by 3 State agencies for the protection of Biological Resources, contact for the protection of these natural resources</b>
-----------------------------	---	--

---

---

Biological Resources	U.S. Fish and Wildlife Service Southwestern Virginia Field Office 988 W. Main St., PO Box 24212 Abingdon, VA 24210 Phone: 540-623-1233 Fax: 540-623-1185 Email: <a href="mailto:R5ES_SVFO@fws.gov">R5ES_SVFO@fws.gov</a>	Regionalized Information for the protection of Biological Resources
----------------------	--	---

---

Coastal Zone Management	Department of Environmental Quality 629 east Main Street P. O. Box 10009 Richmond, VA 23240 (804) 371-2708 <a href="http://www.deq.state.va.us/coastal">http://www.deq.state.va.us/coastal</a>	Provides information on Virginia's Coastal Zone Management
-------------------------	---	--

---

Coastal Barrier Resources	U.S. Fish and Wildlife Service Virginia Field Office 6669 Short Lane, PO Box 99 Gloucester, VA 23061 Phone: 804-693-6694 Fax: 804-693-9032 Email: <a href="mailto:R5ES_VAFO@fws.gov">R5ES_VAFO@fws.gov</a>	Contact for the protection of areas in the Coastal Barrier Resource System
---------------------------	--	--

---

Water Quality	Virginia Department of Environmental Quality 602 East Main Street P. O. Box 10009 Richmond, VA 23240 Ph: 804-371-2708  DEQ Virginia Water Quality Standards <a href="http://www.deq.state.va.us/wqs/">http://www.deq.state.va.us/wqs/</a>  DEQ Water Programs <a href="http://www.deq.state.va.us/water/">http://www.deq.state.va.us/water/</a>  DEQ Water Regulations <a href="http://www.deq.state.va.us/regulations/xwaterregs.html">http://www.deq.state.va.us/regulations/xwaterregs.html</a>  DEQ Water Permits <a href="http://www.deq.state.va.us/permits/water.html">http://www.deq.state.va.us/permits/water.html</a>  DEQ VPDES Permits <a href="http://www.deq.state.va.us/permits/watperm.html">http://www.deq.state.va.us/permits/watperm.html</a>	Contact for issues regarding water quality as they relate to discharges from wastewater treatment or solid waste facilities, ground water protection, sole source aquifers, and water quality degradation from temporary construction activities
---------------	---	--

**DEQ Ground Water Withdrawal Permit**

<http://www.deq.state.va.us/permits/watperm.html#1gwp>

**DEQ Wastewater Treatment Plants**

<http://www.deq.state.va.us/programs/homepage.html>

---

**Water Quality**

**Virginia Marine Resource Commission**

**P. O. Box 756**

**2600 Washington Avenue**

**Newport News, VA 23607-0756**

**Phone: 757-247-2252**

<http://www.state.va.us/mrc/>

---

**Water Quality**

**Environmental Protection Agency**

**SSA Coordinator (Sole Source Aquifer)**

**Region III**

**1650 Arch Street**

**Philadelphia, PA 19103**

<http://www.epa.gov/>

---

**Socio-Economic**

**U. S. Department of Commerce**

**Census Bureau - <http://www.census.gov>**

**Environmental  
Justice**

**Virginia Census Data**

<http://www.census.gov/sdc/www/vasdc.html>

**SEPA Environmental Justice Site**

<http://www.epa.gov/swerosps/ej/>

**Local Elected Officials**

**Minority Business and Trade Groups**

**Civic Organizations**

**Religious Groups / Churches**

**Civil Rights Organizations**

**Senior Citizens Groups**

---

**Contact for  
information needed  
to determine effects  
of proposal to the  
socio-economic  
makeup of the area  
to be served**

**Review for impacts  
that may pose  
disproportionately  
high and adverse  
human health or  
environmental effects  
to minority and  
low-income  
populations**

---

Air Quality	<p>Department of Environmental Quality Air Programs 629 East Main Street P. O. Box 1009 Richmond, VA 23240 Ph: 804-698-4000 In Virginia 1-800-592-5482</p> <p>DEQ Air Programs <a href="http://www.deq.state.va.us/air">http://www.deq.state.va.us/air</a></p> <p>DEQ Regional offices <a href="http://www.deq.state.va.us/regions/">http://www.deq.state.va.us/regions/</a></p> <p>DEQ Air Permits <a href="http://www.deq.state.va.us/regulations/airregs.html">http://www.deq.state.va.us/regulations/airregs.html</a></p> <p>State Air Pollution Program Administrators <a href="http://www.4cleanair.org/states.html">http://www.4cleanair.org/states.html</a></p> <p>EPA's Air Program <a href="http://www.epa.gov/oar/">http://www.epa.gov/oar/</a></p>	<p>Provides information regarding compliance for the prevention of air pollution</p>
Transportation	<p>Virginia Department of Transportation Secretary of Transportation (804) 786-8032 Office of the Secretary of Transportation 1401 East Broad Street Richmond, Virginia 23219 <a href="http://virginiadot.org/default.asp">http://virginiadot.org/default.asp</a></p> <p>Federal Aviation Administration <a href="http://www.faa.gov/centers.htm">http://www.faa.gov/centers.htm</a></p> <p>Department of Transportation Federal Highway Administration <a href="http://www.fhwa.dot.gov">http://www.fhwa.dot.gov</a></p>	<p>Information will be provided for potential conflicts and needed permits</p>
Noise	<p>Department of Housing and Urban Development <a href="http://www.hud.gov">http://www.hud.gov</a></p>	<p>Considers the potential for facilities located in or near noise sensitive developments such as residential areas</p>

---